



## RETURNING STUDENT REGISTRATION CHECKLIST

### **Paper Package of Registration Documents Applies to Grades 1 – 12 for 2024-2025 school year**

#### REQUIRED DOCUMENTATION:

- Financial Information Form together with \$100 Registration Fee (per student)
- Parent and Student Commitment Form

#### OPTIONAL DOCUMENTATION: (Fill out and submit only if applicable)

- Severe Allergy / Health Concern Alert Form
- Parent School Bus Agreement Form
- Student School Bus Agreement Form
- Volunteer Registration Form

CHINOOK WINDS ADVENTIST ACADEMY  
10101 2<sup>nd</sup> Avenue S.W., Calgary, AB T3B 5T2  
Phone: (403) 286-5686, Fax: (403) 247-1623  
Email: [reception@cwaa.net](mailto:reception@cwaa.net)





## CWAA 2024-2025 FEE SCHEDULE

ANNUAL FEES <i>*(Non-refundable)</i>	SDA	Non-SDA	International
New Application	\$150*	\$150*	\$150*
Returning Student Registration	\$100*	\$100*	\$100*
Kindergarten	\$2,800	\$2,800	\$2,800*
Grades 1-6	\$3,600	\$4,500	\$10,200*
Grades 7-9	\$4,300	\$5,200	\$11,100*
Grades 10-12	\$5,700	\$6,600	\$13,000*
Bus Fees	\$2,200 for First Rider, \$1,400 for Second + Additional Rider(s)		

### INTERNATIONAL FEES

Once CWAA issues a Letter of Acceptance and the student is issued a Student Visa by the Canadian Immigration Authority, based on CWAA's Letter of Acceptance, tuition fees are non-refundable. Only in the event of inability to attend school due to immigration difficulty will the tuition fee be refunded.

### ADDITIONAL COSTS

- Extracurricular Athletics (\$20 - \$950): Cost varies per team and sport - subject to Tournaments & Trip Fees
- Secondary Options Fees (\$20 - \$100): Cost varies based on options selected
- Music Program (\$40 - \$950): Cost based on option class selection of Choir or Band for materials and equipment - subject to Tour Fees
- Retreats & Alberta Conference Initiatives (\$100-\$300): Covers the cost of an overnight retreat including transportation, food, accommodations, and activities
- International Mission Trip (Grades 10-12): Cost based on fees & expenses up to \$3000
- Hot Lunch Program (Kindergarten – Grade 12): Optional lunch program (approximately \$7-\$10 per lunch), available on average once per month during the school year
- School Uniforms: Cost dependent on student selection
- Fundraisers: A variety of school-wide fundraisers may occur throughout the year



## INCENTIVE PROGRAMS

CWAA offers three financial incentive programs:

- *Multi-Child Family Fee Incentive:* Families with more than one child will receive a 5% reduction in fees for the second and third siblings.
- *Fourth-Child Incentive:* Families with a fourth child attending CWAA will receive 100% reduction in tuition fees for the fourth child. *Therefore, the fourth child is exempted from paying tuition fees.*
- *Referral Incentive:* Families that are instrumental in bringing a new family to CWAA will receive a \$250 discount per newly enrolled family. Both existing and new students must remain enrolled for a full school year to be eligible for the Referral Incentive. The \$250 discount is per family and not per student and will be applied in June. If this referral program applies to you please fill out the information form found in registration packets  
*\* Note: The other family is also required to fill out this information on their submitted form*

Yes, my family is new to CWAA and I'm filling out this application for the referral program. We were referred to CWAA by the \*\_\_\_\_\_ family that currently attends. *\*Please indicate referral family name*

\_\_\_\_\_  
Your Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



## FINANCIAL INFORMATION FORM

Parent/Guardian (or Payee): \_\_\_\_\_

Relationship to Student: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Home Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

ANNUAL FEES	SDA	Non-SDA	INTERNATIONAL
Kindergarten	\$2,800	\$2,800	\$2,800
Grades 1-6	\$3,600	\$4,500	\$10,200
Grades 7-9	\$4,300	\$5,200	\$11,100
Grades 10-12	\$5,700	\$6,600	\$13,000
Bus (first rider)	\$2,200	\$2,200	\$2,200
Bus (2 <sup>nd</sup> or 3 <sup>rd</sup> rider)	\$1,400	\$1,400	\$1,400

Use the above fee schedule above to complete the table below. Do not include application fees or any other additional fees in the table.

Student Name (First and Last Name)	Grade	Academic Fees	Bus Fees	Subtotal
Total Fees (all students)*				

*\*Where applicable, multi-student discounts and tuition subsidies will be applied by the Business Manager after admission.*



Please indicate your preferred payment method below:

- Use Payment Plan already on file (for returning families only)
- Full Year Payment
- Ten Month Online
- Ten Month Pre-authorized Bank Withdrawal (Attach a void cheque)
- Ten Month Pre-authorized Credit Card \* (Visa / MasterCard only)

Name on Credit Card: \_\_\_\_\_

Credit Card Number: \_\_\_\_\_ [ ] Visa [ ] Mastercard

Expiry Date: \_\_\_\_\_

Security Code (CVV): \_\_\_\_\_

New Student Application Fees	\$150 (per student)**
Returning Student Registration Fees	\$100 (per student)**

- Please use my credit card information above for this application fee.
- I will make my application fee payment directly to the school office.

**\*\* Applications are not processed until the application fee has been paid, and may affect processing order for registration and classroom wait lists.**

Yes. I commit to paying Chinook Winds Adventist Academy all monies owing, recurring tuition and busing fees according to the Annual Fees table outlined above, and any additional fees from other CWAA activities, sports and clubs.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date



## PARENT-STUDENT COMMITMENT FORM

PLEASE COMPLETE AND RETURN ONE FORM PER CHILD

### PARENT COMMITMENT

- I understand that admission is subject to formal acceptance at the discretion of Chinook Winds Adventist Academy.
- I support Chinook Winds Adventist Academy's philosophy, mission and values.
- I have read the Parent-Student Handbook and I understand and support its policies.
- I will communicate regularly with my child's teachers and attend functions requiring parent participation.
- I will practice the principle found in Matthew 18 regarding conflict resolution.
- I will support the school in maintaining a high standard of Christian conduct for its students.
- I understand that enrollment at Chinook Winds Adventist Academy is to be conditional upon the applicant maintaining their Student Commitment.
- I authorize Chinook Winds Adventist Academy to provide emergency medical treatment to my child if necessary.
- I have disclosed full and accurate information about the applicant(s).
- I understand that withholding pertinent information or falsifying information on this application automatically precludes the application from being considered, or will be subject to the dismissal of the student.
- I confirm that this application is made with the knowledge and full support of both parents / legal guardians.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date



## STUDENT COMMITMENT

- I am determined to do my best and to support the school and its philosophy of providing a quality and wholesome Christian education.
- With God's help I will strive to:
  - Achieve personal excellence in all that I do: academics, extracurricular activities, service to others, and behavior;
  - Show pride in my work;
  - Contribute to a positive learning environment;
  - Faithfully develop the gifts and abilities God has given me;
  - Be truthful and uphold my integrity;
  - Respect God and strive to follow Jesus Christ;
  - Respect and honor my parents and teachers for their knowledge, guidance, and support;
  - Treat others with dignity and respect, acting with compassion and kindness;
  - Follow all rules and regulations outlined in the Parent-Student Handbook;
  - Refrain from harassment and bullying of any kind.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date





## SEVERE ALLERGY - HEALTH CONCERN ALERT FORM

Name of Student: \_\_\_\_\_

Student Grade: \_\_\_\_\_

Medic Alert ID: \_\_\_\_\_

This student has a dangerous, life-threatening allergy and/or health concern: (please describe below)

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This student uses an inhaler?  Yes  No

This student uses an EpiPen?  Yes  No

- I agree to allow CWAA to share my student's picture, take emergency measures as necessary, with the staff of the school and health care providers.
- I will provide CWAA with updated medical information regarding my child during the school year.
- **If my child uses an Inhaler or EpiPen, I will make sure this is with them at all times (in their bags they bring to/from school and when away from school on a field-trip).**

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date





## PARENT SCHOOL BUS AGREEMENT

These Terms and Conditions form part of the Charter Transportation Contract with the bus company.

The Parent or Guardian:

- Acknowledges and agrees that the student must comply with the School Bus Safety Rules and School Bus Protocol while being transported to and from school.
- Is responsible for the safety of their student traveling to, from and at the bus stop.
- Understands that no changes shall be made regarding specific pick-up/drop-off locations and times without prior written request.
- Agrees that routes will be determined after all bus information has been received from all families. Bus routes are determined according to route safety and congregated community stops. Willco does not guarantee front door pick-up.
- Agrees to pay the annual fee referred to in this Contract and outlined .
- Understands that if they move their residence during the school year, the busing company provides no assurance that bus services will still be available at the new residence.
- Is eligible for a rebate should they no longer require transportation services; a prorated refund will be administered upon the receipt of the such request in writing.
- Acknowledges the bus company considers all routes to be full time and the school is charged accordingly. Students riding full or part-time pay the same rate.
- Understands that the student must be ready at his/her bus stop 5 minutes before the bus arrives; the scheduled “pick-up” time is the time when the bus pulls away from the stop. Students that are late to the bus will be left behind and will need to find alternate transportation.

STUDENT NAME	ENTERING GRADE	STUDENT PRIMARY RESIDENCE ADDRESS	SERVICE START DATE

AUTHORIZATION AND RELEASE OF INFORMATION AND ACCEPTANCE OF TERMS AND CONDITIONS

In signing this form:

- I am giving permission to CWAA to share the information above with the transportation provider for the purpose of transportation planning and administration;
- I certify that the information given in this application and in any documents attached is updated, correct and complete;
- I have read and agree with the terms of the Student School Bus Agreement.

\_\_\_\_\_

Print Name

\_\_\_\_\_

Signature

\_\_\_\_\_

Date



## STUDENT SCHOOL BUS AGREEMENT

### Terms and Conditions

*I understand that riding on the school bus is a privilege and not a right. I understand that I am responsible for my conduct while on the bus. I acknowledge that the school bus driver is responsible for my safety and transportation, and I am accountable to the bus driver while riding the bus. I understand that violating this agreement will result in disciplinary action and possibly a loss of bus riding privileges. My signature below indicates that I have read the following School Bus Agreement and I am committed to honoring and following the rules.*

In particular, I will:

- Be ready at my bus stop 5 minutes before the bus arrives;
- Go promptly to my bus after school. Buses are scheduled to leave 10 minutes after the 3:20 p.m. bell rings;
- Remain on the bus until my approved destination has been reached;
- Be ready for and promptly get off the bus when my destination has been reached;
- Remain seated while the bus is in motion and sit facing forward with legs, arms and hands in the seat and not in the aisles or out windows;
- Not eating or drinking on the bus;
- Dispose of garbage in the assigned garbage before leaving the bus;
- Address the bus driver with courtesy and respect and follow their direction;
- Not distract the bus driver;
- Show courtesy and respect to all bus riders;
- Refrain from the use of inappropriate language;
- Refrain from yelling or speaking loudly on the bus;
- Refrain from throwing objects on the bus or out the bus windows;
- Refrain from harassment and bullying of any kind;
- Treat the bus with respect and report any damage;
- Represent the school to the public honorably while riding on the bus;
- Be a good citizen while riding the bus;
- Read and sign the School Bus Agreement prior to receiving bus transportation;

- Honor and follow the student policies as outlined in the Parent/Student Handbook.

Bus protocols:

- The bus will depart Monday to Thursday at 3:30 pm, and 1:30 pm on Friday
- Students that are late to the bus will be left behind and will need to find alternate transportation

\_\_\_\_\_  
Student's Name                      Signature                      Date

\_\_\_\_\_  
Student's Name                      Signature                      Date

\_\_\_\_\_  
Student's Name                      Signature                      Date



Chinook Winds Adventist Academy

## VOLUNTEER REGISTRATION FORM

Volunteering at our school is vital for fostering a vibrant learning environment. Your involvement directly impacts student success and well-being. Whether in classrooms, events, or projects, your efforts shape a supportive community. Your commitment as a volunteer sets a positive example for our students and strengthens our school's unity and pride. It is our hope that each family will participate in various volunteer opportunities throughout the year. Thank you for making a difference!

Parent/Guardian Name: \_\_\_\_\_

Contact Phone #: \_\_\_\_\_

- I will submit a valid Vulnerable Sector Search (Police Check) under the agency of Chinook Winds Adventist Academy
- I have read and agree with the VOLUNTEER CODE OF CONDUCT in the Parent-Student Handbook

Please make your choices by checking the box next to the area(s) you wish to volunteer for:

CLASSROOM / STUDENT SUPPORT		
<input type="checkbox"/>	Classroom Parent	Work with the teacher to organize jobs, photocopying, laminating, other prep work
<input type="checkbox"/>	Field Trips	Help with supervision of children while on a field trip
<input type="checkbox"/>	Classroom Guest Speaker	Present an interesting story, testimony, or topic of expertise
OUTREACH / MISSIONS		
<input type="checkbox"/>	Prayer Team Coordinator	Coordinate meeting times and place, put announcements in Monday Breeze, etc.
<input type="checkbox"/>	Terry Fox Run	Work with staff member to help organize this event
<input type="checkbox"/>	Music Concerts	Help organize, decorate, help at bake sales, etc.
<input type="checkbox"/>	Chapel Speaker	Present an interesting story or testimony
<input type="checkbox"/>	Other idea(s):	
ATHLETICS		

<input type="checkbox"/>	Coach -	Please specify sport(s) of interest _____, Junior or Senior High, Boys or Girls (please circle)
<input type="checkbox"/>	Assistant Coach	Please specify sport(s) of interest _____, Junior or Senior High, Boys or Girls (please circle)
<input type="checkbox"/>	Driver	Transporting students to games (must have a completed driver form and a copy of \$2,000,000 insurance on file)
<input type="checkbox"/>	Elementary Sports Day	Work with staff member to help organize this event
LIBRARY		
<input type="checkbox"/>	Book Fair Helper	Book sales, set-up and cleanup
<input type="checkbox"/>	Library Helper	Sort books, reshelving books, inventory, year-end cleanup, etc.
<input type="checkbox"/>	Volunteer Reading Program Helper	Read with children
FOOD		
<input type="checkbox"/>	Coordinator	Organize hot lunches, oversee helpers, etc.
<input type="checkbox"/>	Helper	Help prepare and serve hot lunches
FUNDRAISER EVENTS		
<input type="checkbox"/>	Open House	Help organize, plan, advertise, decorate, host/greeter, setup or cleanup, etc.
<input type="checkbox"/>	Coupon Books	Work with staff member to help organize this event
<input type="checkbox"/>	Hike-a-thon	Work with staff member to help organize this event
<input type="checkbox"/>	Fruit Sales	Work with staff member to help organize this event
<input type="checkbox"/>	Poinsettia Sales	Work with staff member to help organize this event
MISCELLANEOUS		
<input type="checkbox"/>	Bulletin Boards	Help decorate bulletin boards
<input type="checkbox"/>	Lost & Found	Help clean out, sort and display items
<input type="checkbox"/>	Uniforms	Help sort, price and display uniform items for resale, provide help at spring uniform sale, etc.
<input type="checkbox"/>	Cleaning Bee Coordinator	Work with Principal to help plan, organize and advertise this event
<input type="checkbox"/>	OTHER	IDEA:

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date