

A COMPLETE REGISTRATION CONSISTS OF:

- **ELECTRONIC REGISTRATION *together with***
- **THIS PAPER PACKAGE AND PAYMENT OF REGISTRATION FEE**



Chinook Winds Adventist Academy

Returning Students Registration

**Paper Package of Supporting Documents
Grades 1 – 12 2023-2024**

***REQUIRED Documents.** *Pages 4 & 5 must be filled out, signed and returned.*

- Page 4 *Financial Information Form together with \$100 Registration Fee per student
- Page 5 *Parent and Student Commitment Form

OPTIONAL Documents. *Fill out only if they apply to your child.*

- Page 6 Severe Allergy / Health Concern Alert Form
- Page 7 Parent School Bus Agreement Form
- Page 8 Student School Bus Agreement Form
- Page 9 Volunteer Registration Form

10101 2nd Avenue S.W., Calgary, AB T3B 5T2
Phone (403) 286-5686, Fax (403) 247-1623
e-mail: reception@cwaa.net Website: www.cwaa.net

SUBMIT A COMPLETE REGISTRATION:

- **Step #1: ELECTRONIC REGISTRATION** (*See Below*)
together with
- **Step #2: PAPER PACKAGE AND PAYMENT OF REGISTRATION FEE** (*See Below*)
- *Incomplete Registration will not be Processed*

Step #1: ELECTRONIC REGISTRATION

Electronic Registration is open for **Returning Students** at Chinook Winds Adventist Academy for the 2023-2024 school year at the following link or on our website **cwaa.net**:

<https://registration.albertasdaedu.org/>

When you go to the Alberta Conference Education Department Registration web page you will use the **Returning Student** link. You'll be directed to the PowerSchool Enrollment page.

***Snapcode is required for all returning students / this code has been sent to you via e-mail (one snapcode e-mail for each child registering).**

Step #2: PAPER PACKAGE

Once completed, forms can be:

- dropped off at the school office during school hours (or return with a student)
- scanned and emailed to reception@cwaa.net
- faxed to 403-247-1623
- mailed to school address (on front cover)
- payment of your registration fee must be made to the school office.

Note: Enrollment is not guaranteed for families with outstanding accounts. For more information, please refer to the Parent-Student Handbook and, if required, contact the Business Manager (madede@cwaa.net).

CWAA 2023-2024 FEE SCHEDULE

ANNUAL FEES <i>*(Non-refundable)</i>	SDA	Non-SDA	International
New Application Fees	\$150*	\$150*	\$150*
Re-Registration Fees	\$100*	\$100*	\$100*
Kindergarten Fees	\$2,700	\$2,700	\$2,700*
Grades 1-6 Fees	\$3,500	\$4,400	\$10,100*
Grades 7-9 Fees	\$4,200	\$5,100	\$11,000*
Grades 10-12 Fees	\$5,600	\$6,500	\$12,900*
Bus Fees	\$2,100 for First Rider, \$1,350 for Second + Additional Rider(s)		

International Fees: Once CWAA issues a Letter of Acceptance and the student is issued a Student Visa by the Canadian Immigration Authority, based on CWAA’s Letter of Acceptance, tuition fees are non-refundable. Only in the event of inability to attend school due to immigration difficulty will the tuition fee be refunded.

CWAA offers two incentive programs:

- MULTI-CHILD FAMILY FEE INCENTIVE:** Families with more than one child will receive a 5% reduction in fees for the second and third siblings.
- FOURTH CHILD INCENTIVE:** Families with a fourth child attending CWAA will receive 100% reduction in tuition fees for the fourth child. *Therefore, the fourth child is exempted from paying tuition fees.*
- REFERRAL INCENTIVE:** Families that are instrumental in bringing a new family to CWAA will receive a \$250 discount per newly enrolled family. Both existing and new students must remain enrolled for a full school year to be eligible for the Referral Incentive. The \$250 discount is per family and not per student and will be applied in June. *If this referral program applies to you please fill out the information below* (the other family is required to fill out this information on their own form).

Yes. My family is returning to CWAA and I am filling out this application. **I have referred a new family to CWAA for the 2023-24 school year.** The name of that family is:

(Name of **NEW** Family)

(My Name)

(Signature)

(Date Signed)

Additional costs may include:

- Extracurricular Athletics: Cost varies per team and sport (\$20 - \$950 – subject to Tournaments & Trip Fees)
- Secondary Options Fees: Cost varies based on options selected (approximately \$20 - \$100)
- Music Program: Cost based on option class selection of Choir or Band (materials and equipment) (\$40 - \$950 – subject to Tour Fees)
- Retreats & Alberta Conference Initiatives: Covers the cost of an over-night retreat including transportation, food, accommodations, and activities (approximately \$100-\$300)
- International Mission Trip (Grades 10-12): Cost based on fees & expenses up to \$3000
- Hot Lunch Program (Kindergarten – Grade 12): Optional lunch program (approximately \$7-\$10 per lunch), available on average once per month during the school year
- School Uniforms: Cost dependent on student selection
- Fundraisers: A variety of school-wide fundraisers may occur throughout the year

FINANCIAL INFORMATION FORM

PARENT/GUARDIAN (OR PAYEE):

Name: _____ Relationship To Student: _____
 Home Phone: _____ Cell Phone: _____
 Home Address: _____
 Email: _____

Use the following **Fee Schedule** to complete the table below. *Do not include Application/Registration fees in the table.*

ANNUAL FEES	SDA	Non-SDA	International
Kindergarten Fees	\$2,700	\$2,700	\$2,700
Grades 1-6 Fees	\$3,500	\$4,400	\$10,100
Grades 7-9 Fees	\$4,200	\$5,100	\$11,000
Grades 10-12 Fees	\$5,600	\$6,500	\$12,900
Bus Fees (first rider)	\$2,100	\$2,100	\$2,100
Bus Fees (2nd or 3rd rider)	\$1350	\$1350	\$1350

Student (First and Last Name)	Grade	Academic Fees	Bus Fees	Sub-total
Total Fees (all students)**				

****Where applicable, multi-student discounts and tuition subsidy will be applied by Business Manager after admission.**

Please indicate below your payment method: (commencing September 1, 2022)

- Use Payment Plan already on file with Business Manager Office (for returning families only)
 Full Year Payment
 Ten Month On-Line
 Ten Month Pre-authorized Bank Withdrawal (*Attach a void cheque*)
 Ten Month Pre-authorized Credit Card **(Visa / MasterCard only)*

*Name on Credit Card: _____
 Credit Card Number: _____ [] Visa [] Mastercard
 Expiry Date: _____
 Security No. on Back: _____
 Signature: _____

New Student Application Fees	\$150* (per student)
Returning Student Registration Fees	\$100*(per student)

- Yes. Use my credit card information above for this fee.
 I will make my payment directly to the school office.
***Payment must be made when submitting this Financial Form.**

Yes. I commit to paying Chinook Winds Adventist Academy all monies owing, according to the Annual Fees outlined above.

(Print Name)

(Parent/Guardian Signature)

(Date Signed)

PARENT COMMITMENT

CWAA Mission: "Engaging students to follow God completely, serve unselfishly, and achieve excellence."

- I understand that admission is subject to formal acceptance at the discretion of Chinook Winds Adventist Academy.
- I support Chinook Winds Adventist Academy’s philosophy, mission and values.
- I have read the Parent-Student Handbook and I understand and support its policies.
- I will communicate regularly with my child’s teachers and attend functions requiring parent participation.
- I will practice the principle found in Matthew 18 regarding conflict resolution.
- I will support the school in maintaining a high standard of Christian conduct for its students.
- I understand that enrollment at Chinook Winds Adventist Academy is to be conditional upon the applicant maintaining their Student Commitment.
- I authorize Chinook Winds Adventist Academy to provide emergency medical treatment to my child if necessary.
- I have disclosed full and accurate information about the applicant(s).
- I understand that withholding pertinent information or falsifying information on this application automatically precludes the application from being considered, or will be subject to the dismissal of the student.
- I confirm that this application is made with the knowledge and full support of both parents / legal guardians.

(Print Name)	(Parent/Guardian #1 Signature)	(Date Signed)
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(Print Name)	(Parent/Guardian #2 Signature)	(Date Signed)
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STUDENT COMMITMENT

- I determine to do my best and to support the school and its philosophy of providing a quality and wholesome Christian education.
- In particular, with God’s help I will strive to:
 - Achieve personal excellence in all that I do: academics, extracurricular activities, service to others, and behavior;
 - Show pride in my work;
 - Contribute to a positive learning environment;
 - Faithfully develop the gifts and abilities God has given me;
 - Be truthful and uphold my integrity;
 - Respect God and strive to follow Jesus Christ;
 - Respect and honor my parents and teachers for their knowledge, guidance, and support;
 - Treat others with dignity and respect, acting with compassion and kindness;
 - Refrain from harassment and bullying of any kind.

STUDENT NAME	ENTERING GRADE	STUDENT SIGNATURE (REQUIRED)*
		*
		*
		*
		*

SEVERE ALLERGY / HEALTH CONCERN ALERT FORM

STUDENT NAME: _____ ENTERING GRADE: _____

MEDIC ALERT ID: _____

This student has a **dangerous life-threatening allergy and/or health concern:** (please describe here)

This student uses an Inhaler? Yes No

This student uses an EpiPen? Yes No

- I agree to allow CWAA to share my student’s picture, take emergency measures as necessary, with the staff of the school and health care providers.
- I will provide CWAA with updated medical information regarding my child during the school year.
- **If my child uses an Inhaler or EpiPen, I will make sure this is with them at all times (in their bags they bring to/from school and when away from school on a field-trip).**

(Print Name)

(Parent/Guardian Signature)

(Date Signed)

PARENT SCHOOL BUS AGREEMENT

These Terms and Conditions form part of this Charter Transportation Contract with Willco Bus Company:

1. The Parent/Guardian acknowledges and agrees that the student must comply with the School Bus Safety Rules and School Bus Protocol while being transported to and from school.
2. The Parent/Guardian is responsible for the safety of their student travelling to, from and at the bus stop.
3. The Parent/Guardian understands that no changes shall be made regarding specific pick-up/drop-off locations and times without prior written request.
4. The Parent/Guardian agrees that routes will be determined after all bus information has been received from all families. Bus routes are determined according to route safety and congregated community stops. Willco does not guarantee front door pick-up.
5. The Parent/Guardian agrees to pay the annual fee referred to in this Contract.
6. If the Parent/Guardian moves his/her residence during the school year, Willco provides no assurance that bus services will still be available at the new residence.
7. If the Parent/Guardian no longer requires transportation services, a prorated refund will be administered upon the receipt of the Parent/Guardian's request in writing.
8. The bus company considers all stops to be full time and the school is charged accordingly. Students riding full or part-time pay the same rate.
9. The Parent/Guardian understands that the student must be ready at his/her bus stop 5 minutes before the bus arrives; the scheduled "pick-up" time is the time when the bus pulls away from the stop.

STUDENT NAME	ENTERING GRADE	STUDENT PRIMARY RESIDENCE ADDRESS	SERVICE START DATE

AUTHORIZATION AND RELEASE OF INFORMATION AND ACCEPTANCE OF TERMS AND CONDITIONS

In signing this form:

- I am giving permission to CWAA to share the information above with the transportation provider for the purpose of transportation planning and administration;
- I certify that the information given in this application and in any documents attached is updated, correct and complete;
- I have read and agree with the terms of the Student School Bus Agreement.

(Print Name)

(Parent/Guardian Signature)

(Date Signed)

STUDENT SCHOOL BUS AGREEMENT

Terms and Conditions

I understand that riding on the school bus is a privilege and not a right. I understand that I am responsible for my conduct while on the bus. I acknowledge that the school bus driver is responsible for my safety and transportation and I am accountable to the bus driver while riding the bus. I understand that violating this agreement will result in disciplinary action and possibly a loss of bus riding privileges. My signature below indicates that I have read the following School Bus Agreement and I am committed to honoring and following the rules.

In particular, I will:

- Be ready at my bus stop 5 minutes before the bus arrives;
- Go promptly to my bus after school. Busses are scheduled to leave 10 minutes after the 3:20 p.m. bell rings;
- Remain on the bus until my approved destination has been reached;
- Be ready for and promptly get off the bus when my destination has been reached;
- Remain seated while the bus is in motion and sit facing forward with legs, arms and hands in the seat and not in the aisles or out windows;
- Not eating or drinking on the bus;
- Dispose of garbage in the assigned garbage before leaving the bus;
- Address the bus driver with courtesy and respect and follow their direction;
- Not distract the bus driver;
- Show courtesy and respect to all bus riders;
- Refrain from the use of inappropriate language;
- Refrain from yelling or speaking loudly on the bus;
- Refrain from throwing objects on the bus or out the bus windows;
- Refrain from harassment and bullying of any kind;
- Treat the bus with respect and report any damage;
- Represent the school to the public honorably while riding on the bus;
- Be a good citizen while riding the bus;
- Read and sign the School Bus Agreement prior to receiving bus transportation;
- Honor and follow the student policies as outlined in the Parent/Student Handbook.

Bus protocols:

- The bus will depart on Monday to Thursday at 3:30 p.m.;
- The bus will depart on Friday at 1:30 p.m.;
- Students that are late to the bus will be left behind.

STUDENT NAME	ENTERING GRADE	STUDENT SIGNATURE (REQUIRED)*
		*
		*
		*
		*

VOLUNTEER REGISTRATION FORM

Volunteers compliment, assist and partner with our staff at CWAA. We appreciate this contribution greatly and strive to offer our volunteers a productive and rewarding experience. It is our hope that each family will participate in various volunteer opportunities throughout the year.

Parent/Guardian Name _____ Contact Phone _____

- I will submit a valid Police Information Check to CWAA.
- I have read and agree to the ***VOLUNTEER CODE OF CONDUCT*** in the Student-Parent Handbook.

Please make your choices by checking the box next to the area(s) you wish to volunteer for:

CLASSROOM / STUDENT SUPPORT	
	Classroom Parent - work with the teacher to organize jobs, photocopying, laminating, other prep work
	Field Trips – help with supervision of children while on a field trip
	Classroom Guest Speaker
OUTREACH / MISSIONS	
	Prayer Team Coordinator – coordinate meeting times and place, put announcements in Monday Breeze, etc.
	Terry Fox Run - work with staff member to help organize this event
	Music Concerts - help organize, decorate, help at bake sale, etc.
	Chapel Speaker
	Other idea(s):
ATHLETICS	
	Coach - please specify sport(s) of interest _____, Junior or Senior High, Boys or Girls (please circle)
	Assistant Coach - sport(s) of interest _____, Junior or Senior High, Boys or Girls (please circle)
	Driver - transporting students to games (must have a completed driver form and a copy of \$2,000,000 insurance on file)
	Elementary Sports Day – work with staff member to help organize this event
LIBRARY	
	Book Fair Helper – book sales, set-up and cleanup
	Library Helper - sort books, re-shelving books, inventory, year-end cleanup, etc.
	Volunteer Reading Program Helper – read with children
FOOD	
	Coordinator - organize hot lunches, oversee helpers, etc.
	Helper – help prepare and serve hot lunches
FUNDRAISER EVENTS	
	Open House - help organize, plan, advertise, decorate, host/greeter, setup or cleanup, etc.
	Coupon Books - work with staff member to help organize this event
	Hike-a-thon - work with staff member to help organize this event
	Fruit Sales - work with staff member to help organize this event
	Poinsettia Sales - work with staff member to help organize this event
MISCELLANEOUS	
	Bulletin Boards - help decorate bulletin boards
	Lost & Found - help clean out, sort and display items
	Uniforms - help sort, price and display uniform items for re-sale, help at spring uniform sale, etc.
	Cleaning Bee Coordinator – work with Principal to help plan, organize and advertise this event
OTHER – please state preference	