



Chinook Winds Adventist Academy

Constituency Meeting Agenda

March 20, 2018, 7:00 p.m.

1. Call to order (C.Babbitt, Board Chairman)
2. Worship (B.Wilson, CWAA Chaplain)
3. Approval of Agenda (C.Babbitt)
4. Appointment of Parliamentarian
5. Approval of **March 22, 2017 and June 19, 2017** Constituency Meeting Minutes (C.Babbitt)
6. Previous Business (C.Babbitt)
7. New Business
 - a. Chairman's Report (C.Babbitt)
 - b. Principal's Report (L.Melashenko)
 - c. Treasurer's Report (M.Adede)
8. Adjournment (C.Babbitt)
9. Closing Prayer (H.Todd, Pastor, Mountainview/Northwinds SDA Church)



**Chinook Winds Adventist Academy
Constituency Meeting Minutes
Tuesday, March 22, 2017**

Meeting began at 7:10 pm

Attendees:

- **Board Members:** (12) Chris Babbitt (Chairman), Millicent Adede (Treasurer), Ashleigh Brown (Board Secretary), Lara Melashenko (Principal), Brent Wilson (Chaplain), Patrick Richardson, Camille Romeo, Carmen Rodriguez, Ps. Honey Todd, Ps Felix Richter, Ps Gardner Bermudez, Ps Ghena Girleanu.
- **CWAA Staff:** (18) David Elias, Katrina Anderson, Kathlyne Butler, Sandra Dodds, Rachel Miranda, Rick Fowler, Bruce Fillier, Valerie Robertson, Samantha Dingman, Melissa Brown, Lori-Anne Kennedy, Divina Buhia, Marissa Irrgarg, Marilyn Kelloway, Lynwen Salango, Joahna Jao, Cindy Mayo, Juana Galdamez
- **Constituent Members:** (10) Griffin Webster, Joel Melashenko, Tyson Sell, Janet Hall, Carolyn Richardson, Aletha Webster Taylor, Coralia Lopez, Andrew Butler, Nancy Cocjin, Johanne Webster
- **Apologies:** Ps. Natufe

Minutes taken by: Ashleigh Brown

1. **Call to Order** (C.Babbitt)
 2. **Worship and Commissioning Prayer** (B.Wilson)
 3. **Voted:** To approve the agenda for March 21, 2017
 4. **Parliamentarian Appointed:** Janet Griffith, Alberta Conference Education Director
 5. **Voted:** To accept the March 22, 2016 Constituency Meeting Minutes
 6. **Previous Business:** None
 7. **Voted: To receive the Chairman's Report**
 - Highlights included: Strategic Planning for the next five years, marketing efforts (Open House, Friend Day), facility improvements
 8. **Voted: To receive the Principal's Report**
 - Highlights included: Student Enrollment, Academic Development, Spiritual Development, Student Support, Staffing Changes, Staff Development, Technology Improvements, Church Involvement, Parent Involvement, Facility Improvements, School Board Accomplishments, Administrative Policies.
 9. **Voted: To receive the Treasurer's Report**
 - Highlights included presentation of Profit & Loss, Sources of Funding, Expenditures, Accounts Receivable, Capital Expenditures and Overall Financial Health.
 10. **Voted: To approve the Proposed Budget for the 2017-2018 school year.**
 11. **Voted: To return the Constitution and Bylaws to the committee to review Bylaw 3.05 and 3.06 and call for another Constituency Meeting.**
 12. **Voted: To adjourn the meeting.**
 13. **Closing Prayer** (H.Todd, Pastor, Mountainview/Northwinds SDA Church)
- Meeting adjourned at 8:35pm



**Chinook Winds Adventist Academy
Special Constituency Meeting Minutes
Monday, June 19, 2017**

Meeting began at 7:05 pm

Attendees:

- **Board Members (10):** Chris Babbitt (Chairperson), Lara Melashenko (Principal), Millicent Adede (Treasurer), Bob Gorbenko, (Wife), Carmen Rodriguez, Ashleigh Brown, Ps. Gardner Bermudez, Ps. Felix Richter, Camille Romeo, Patrick Richardson
- **CWAA Staff:** Dave Elias (Vice-Principal), Ps. Brent Wilson (Chaplain)
- **Constituent Members:** Janet Griffith (AB Conference Superintendent of Education), Janet Hall (AB Conference Associate Superintendent), Alethea Webster Taylor, Mariela Gorbenko, Nikeisha Jackson
- **Apologies:** Ps. Norman Cid

Minutes taken by: Ashleigh Brown

1. **Call to Order** (C.Babbitt)
2. **Worship** (B.Wilson)
3. **Voted:** To approve the agenda for June 19, 2017
4. **Voted:** To approve the following guidelines for today's meeting:
 - a. An attendee must be a Member of a Constituent Church in Calgary
 - b. Majority will pass the vote (51%)
 - c. Current attendees will make up quorum
5. **Parliamentarian Appointed:** Janet Griffith, Alberta Conference Education Director
6. **Voted:** To approve the March 22, 2017 Constituency Meeting Minutes as presented
7. **Previous Business:** None
8. **Voted:** To adopt the new Constitution and Bylaws as presented.
9. **Voted:** To adjourn the meeting
10. **Closing Prayer** (F. Richter, Associate Pastor, Calgary Central SDA Church)

Meeting adjourned at 7:35pm