



## CWAA Tuition Assistance Program (TAP)

**What is a Tuition Assistance Program?** The TAP is designed to help families whose current financial circumstances may not support the full payment of tuition and bus required to attend CWAA. The TAP does not cover application fees, bus fees, capital fees, activity/resource fees or extracurricular fees (including athletic teams, trips, retreats, mission trips, fun lunches, secondary option class fees, music tours, etc.)

**How the Tuition Assistance Program works?** In an effort to make the process fair to all, CWAA considers the following when awarding tuition assistance to families:

### PROCESS TO APPLY FOR TAP:

1. Submit a completed CWAA Application for Admissions (New Family or Returning Family).
2. Submit a completed application to the Prosser Charitable Foundation (through CWAA).
3. Apply for student tuition assistance through the local church.
4. Submit a completed CWAA TAP Application Form.
  - a. Submit verification of gross income from employer(s) (pay stubs for the most recent three months) *from both parents*.
  - b. Submit a copy of the most recent Notice of Assessment or a copy of completed Income Tax Return *from both parents* (No manually completed tax forms accepted).
5. The TAP application will be reviewed by the TAP committee. The committee will make a determination as to the eligibility of the applicant.
  - a. Among other criteria, the committee will be assessing the percentage of students receiving TAP at CWAA, the capacity in respective CWAA classes, and the available TAP budget in order to arrive at their decision.
  - b. The decision of the TAP committee is final. (Applicants can apply in successive years for assistance if they are not accepted in a particular year.)
6. In the case of divorce or separation, CWAA requires both parents to fill out a TAP form.

### *Please note:*

- TAP Applications will not be processed until all Admissions Forms have been submitted, including the \$150 application fee (per student).
- TAP Applications will not be processed until all required TAP documentation has been received.
- CWAA believes a family should invest in their child's education before elective expenses, for example, expensive car leases/purchases, elaborate vacation, expensive clothing, cell phones, cosmetic choices, secondary home ownership, club memberships, etc. *We expect that each family will contribute a fair portion of the cost of education at the school.*
- Students receiving TAP are expected to exhibit good citizenship and must maintain a minimum standard of 50% and/or an acceptable assessment from teachers or staff in order to be considered for TAP in subsequent years.
- CWAA will provide progress reports to all sponsoring churches for evaluation.
- All parents and students on Tuition Assistance are expected to volunteer at the school through various school-related or Parent Association school activities.
- To be considered, families must have a good history of payments at CWAA for previous years' fees.