

# PARENT SCHOOL BUS AGREEMENT

## Terms and Conditions

The following terms and conditions form part of this Charter Transportation (Southland Bus Company) contract.

1. The Parent/Guardian acknowledges and agrees that the student must comply with the School Bus Safety Rules and School Bus Protocol while being transported to and from school.
2. The Parent/Guardian/Student has read and agrees to abide by the School Bus Policy in the Student Handbook.
3. All students must read and sign the School Bus Agreement prior to receiving bus transportation.
4. The Parent/Guardian is responsible for the safety of their student travelling to, from and at the bus stop.
5. The Parent/Guardian understands that no changes shall be made regarding specific pick-up/ drop-off locations and times without prior written request.
6. The Parent/Guardian agrees that bus transportation will not be guaranteed if the completed Contract is not returned on or by June 27, 2014. The Parent/Guardian agrees that routes will be determined after all bus information has been received from all families. CWAA does not guarantee front door pick-up.
7. The Parent/Guardian promises to pay the annual fee referred to in this Contract.
8. Bus transportation assignments shall not be transferable or assignable to any third party.
9. If the Parent/Guardian permanently moves his/her residence after the beginning of the school year, and as a result the student no longer requires transportation services, or the student moves to another school and no longer requires transportation services, a prorated refund, less an administration fee of \$40 shall be made upon the receipt of the Parent/Guardian's request in writing. Requests must be made within 30 days of the last day of busing and prior to April 30, 2015. No refunds will be processed for cancellation requests received after April 30, 2015.
10. The bus company considers all stops to be full time and the school is charged accordingly. Students riding full or part-time pay the same rate.

STUDENT NAME	ENTERING GRADE	STUDENT PRIMARY RESIDENCE ADDRESS	SERVICE START DATE

### AUTHORIZATION AND RELEASE OF INFORMATION AND ACCEPTANCE OF TERMS AND CONDITIONS

In signing this form:

- I am giving permission to CWAA to share the information above with the transportation provider for the purpose of transportation planning and administration;
- I certify that the information given in this application and in any documents attached is updated, correct and complete;
- I have read and agree with the terms of the Student School Bus Agreement
- I accept the terms and conditions of this Contract.

Parent/Guardian Name

Parent/Guardian Signature

Date

# STUDENT SCHOOL BUS AGREEMENT

## Terms and Conditions

*I understand that riding on the school bus is a privilege and not a right. I understand that I am responsible for my conduct while on the bus. I acknowledge that the school bus driver is responsible for my safety and transportation and I am accountable to the bus driver while riding the bus. I understand that violating this agreement will result in disciplinary action and possibly a loss of bus riding privileges. My signature below indicates that I have read the following School Bus Agreement and I am committed to honoring and following the rules.*

### In particular, I will:

- Be ready at my bus stop 5 minutes before the bus arrives;
- Go promptly to my bus after school. Busses are scheduled to leave 10 minutes after the 3:15 p.m. bell rings.
- Remain on the bus until my approved destination has been reached;
- Be ready for and promptly get off the bus when my destination has been reached;
- Remain seated while the bus is in motion and sit facing forward with legs, arms and hands in the seat and not in the aisles or out windows;
- Not eat or drink on the bus;
- Dispose of garbage in the assigned garbage before leaving the bus;
- Address the bus driver with courtesy and respect and follow their direction;
- Not distract the bus driver;
- Show courtesy and respect to all bus riders;
- Refrain from the use of inappropriate language;
- Refrain from yelling or speaking loudly on the bus;
- Refrain from throwing objects on the bus or out the bus windows;
- Refrain from harassment and bullying of any kind;
- Treat the bus with respect and report any damage;
- Represent the school to the public honorably while riding on the bus;
- Be a good citizen while riding the bus;
- Honor and follow the student policies as outlined in the Parent/Student Handbook.

### Bus protocols:

- The bus will depart on Monday to Thursday at 3:25 p.m.;
- The bus will depart on Friday at 1:30 p.m.;
- Students that are late to the bus will be left behind;
- In the event that a parent is late at their assigned bus stop and they cannot be contacted, secondary students will be dropped off at their assigned bus stop and elementary students will be taken to the nearest Police Station;
- Any change made to the drop off location requires permission from guardian(s) and written notification from the office prior to the departure;
- Parents must contact Southland Transportation (403-205-6688) when students are not riding in the AM;
- Students must inform the office when not riding in the PM. The office will inform the bus driver of the change.

**PLEASE SIGN**

STUDENT NAME:	ENTERING GRADE	STUDENT SIGNATURE	DATE